



## **2010 TRIANGLE CREW MEMBERSHIP APPLICATION**

**MEMBERSHIP REQUIREMENTS:** Application for membership may be made by any individual engaged in a Qualified Field of commercial real estate. “Qualified Fields” are identified on the Application. Commercial real estate means income-producing real property and real property held for investment, and excluding services rendered in connection with the sale or transfer of individual residential units. Membership is available to individuals only and may not be transferred or assigned.

Eligibility for membership is determined on the basis of criteria including but not limited to the following:

- Submission of written Application in the prescribed form and payment of the application fee;
- Applicant is currently involved in a substantially full-time (at least 30 hours per week) professional position, the primary responsibilities of which are in one or more Qualified Fields of commercial real estate;
- Applicant has at least five years of full time experience in such professional position in one or more Qualified Fields;
- The Qualified Field for which Applicant seeks membership has available capacity; and
- Payment of annual membership dues.

I, the undersigned Applicant, hereby submit my application to TRIANGLE CREW and agree to abide by its governing regulations as the same may be adopted from time to time. I understand that it is my responsibility to promptly inform TRIANGLE CREW of any change to my contact information, address or employment. *If approved for membership, I understand my dues are non-refundable.*

**PLEASE PRINT**

Name: \_\_\_\_\_

Title & Position: \_\_\_\_\_

Company: \_\_\_\_\_

Business Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Business Phone: \_\_\_\_\_ Fax Number: \_\_\_\_\_

E-mail address: \_\_\_\_\_

Currently Full Time? \_\_\_\_\_ Yes \_\_\_\_\_ No

Please indicate YOUR primary **Qualified Field** (check only ONE):

- |  |  |
|--|--|
| _____ 1. Accounting                      | _____ 17. Investments                    |
| _____ 2. Administration                  | _____ 18. Journalism Publishing          |
| _____ 3. Advertising                     | _____ 19. Land Planning/Site Design      |
| _____ 4. Appraisal                       | _____ 20. Law                            |
| _____ 5. Architecture                    | _____ 21. Leasing                        |
| _____ 6. Asset Management                | _____ 22. Market Research                |
| _____ 7. Construction                    | _____ 23. Marketing                      |
| _____ 8. Consulting Relocation           | _____ 24. Mortgage Banking Brokerage     |
| _____ 9. Corporate Real Estate           | _____ 25. Personnel                      |
| _____ 10. Development                    | _____ 26. Property Management            |
| _____ 11. Engineering                    | _____ 27. Public Relations               |
| _____ 12. Environmental                  | _____ 28. Public Service/Agency Services |
| _____ 13. Finance                        | _____ 29. Sales Brokerage                |
| _____ 14. Institutional Lending          | _____ 30. Syndication                    |
| _____ 15. Insurance                      | _____ 31. Title Escrow Services          |
| _____ 16. Interior Design/Space Planning |  |

**(NOTE: To assure a balanced organization, Triangle CREW currently has a limit of 20 members per Qualified Field).**

Please indicate the committees in the order of preference (1, 2, and 3) on which you would have an interest in participating: (See one of the following pages for a description of the committees)

- |  |                                      |
|--|--------------------------------------|
| _____ Community Involvement  | _____ Public Relations               |
| _____ Finance  | _____ Special Events/Champion Awards |
| _____ Membership Recruitment/Retention/Hospitality Programs/Networking | _____ Sponsorship                    |

**Your Application must also include the attached detailed Professional Experience Questionnaire.**

The information submitted with my Application is, to the best of my knowledge, complete and accurate. I hereby certify that I am currently in good standing with all applicable licensing requirements of my profession and authorize inquiries regarding any information that I have submitted. If granted membership to Triangle CREW, I agree to conform to and uphold the highest professional standards and ethical requirements of Triangle CREW, CREW Network and my profession. I agree to promptly notify the Triangle CREW Membership Officer of any changes in my status that would affect my membership in Triangle CREW.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
Triangle CREW Applicant

Sponsor Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
Sponsor Name: \_\_\_\_\_  
(Sponsor shall be a current member in good standing of Triangle CREW)

**Please mail your completed Application including the Professional Experience Questionnaire and a check payable to Triangle CREW for your non-refundable application fee of \$50.00 to:**

Triangle Commercial Real Estate Women  
P.O. Box 10764  
Raleigh, North Carolina 27605

If approved for membership, **CREW Network** will send an invoice for annual dues, currently \$370.00; except, if approved after July 1, 2010, the membership dues will be \$220.00. Triangle CREW bi-monthly membership luncheon meetings are included in your dues. (12/1/09)

*Questions:*

Contact Kerry Saunders, TCREW Executive Administrator: [ksaunders@naicarolantic.com](mailto:ksaunders@naicarolantic.com)

## PROFESSIONAL EXPERIENCE QUESTIONNAIRE

Please provide the following information documenting your current and most recent commercial real estate employment history totaling a minimum of five years in a full time professional position:

- Name of Firm
- Dates of employment: (specific month and year), indicate if position was full time or part time
- Title
- General Responsibilities,
- Reference at Firm
- Phone number of Reference

1. Name of Firm: \_\_\_\_\_
2. Month and Year of Employment: \_\_\_\_\_ How long at this firm? \_\_\_\_\_
3. Title: \_\_\_\_\_
4. General Responsibilities: \_\_\_\_\_  
\_\_\_\_\_
5. Reference at Firm: \_\_\_\_\_
6. Phone number of Reference: \_\_\_\_\_

1. Name of Firm: \_\_\_\_\_
2. Month and Year of Employment: \_\_\_\_\_ How long at this firm? \_\_\_\_\_
3. Title: \_\_\_\_\_
4. General Responsibilities: \_\_\_\_\_  
\_\_\_\_\_
5. Reference at Firm: \_\_\_\_\_
6. Phone number of Reference: \_\_\_\_\_

1. Name of Firm: \_\_\_\_\_
2. Month and Year of Employment: \_\_\_\_\_ How long at this firm? \_\_\_\_\_
3. Title: \_\_\_\_\_
4. General Responsibilities: \_\_\_\_\_  
\_\_\_\_\_
5. Reference at Firm: \_\_\_\_\_
6. Phone number of Reference: \_\_\_\_\_

1. Name of Firm: \_\_\_\_\_
2. Month and Year of Employment: \_\_\_\_\_ How long at this firm? \_\_\_\_\_
3. Title: \_\_\_\_\_
4. General Responsibilities: \_\_\_\_\_  
\_\_\_\_\_
5. Reference at Firm: \_\_\_\_\_
6. Phone number of Reference: \_\_\_\_\_

Add more pages if needed.

## **Committee Descriptions:**

**Membership:** This committee is responsible for three primary areas: Hospitality, Retention and Recruitment. Learn about networking, recruiting and help shape TCREW.

**Public Relations:** This committee is responsible for four primary areas: Newsletter, Public Relations, Media Relations and the TCREW website. The promotion of the accomplishments of TCREW and its members are the key areas of focus.

**Finance:** This committee is responsible for three primary duties: Budget, Payments and Accounting. Join this committee to learn about money management, how policy of the organization is hindered or helped by our fiscal situation.

**Champion Awards:** This committee is responsible for the following areas related to our annual Champion Awards: Sponsorship; Design; Presentation; Responses; Arrangements; Publicity; Judges/Awards; Nominations. As one of the largest committees in TCREW, consider joining to learn about large event planning and meet lots of members quickly.

**Sponsorship:** This committee is primarily responsible for obtaining sponsors for meetings and events. As a committee member, the focus is on relationship building and marketing. Time commitment is limited and includes making sure sponsors have what they need for their event, greeting them at the event, and thanking them afterwards.

**Community Involvement:** This committee is responsible for finding community needs where TCREW members can offer knowledge-based services, rather than monetary contributions. Responsibilities include selection, events and dissemination of information. Committee members are focused on socially conscious networking.

**Programs/Networking:** Recently combined into one committee, the focus of this group is to make arrangements for speakers for TCREW membership meetings and arrange for events promoting networking among members. This team of members focuses on current topics that may be relevant to our members utilizing survey information completed by our members.